

Checklist - Meningitis Aware Recognition Mark - Nannies



Checklist to be completed by nanny and employer who are both responsible for coordinating the activities and actions outlined below. An awareness recognition mark will not be awarded unless all sections are dated and signed. Please check this carefully before returning.

Nanny's Name:

Email:

Telephone:

Employer's Name:

**Please note that if nanny changes employer, the recognition mark expires and will need to be reapplied for.*

Raising Awareness - Internally

Action	Date	Completed	Examples of activities used for this action
Meningitis* information symptoms cards and leaflets studied by nanny and parent			
Discussion between nanny and parent on how to recognise the signs and symptoms of meningitis and seek urgent medical help			
Awareness materials, e.g. posters, prominently displayed in location (kitchen/playroom etc)			
Information on the common after-effects studied and discussed between nanny and parent so that nanny can support a child in their care, should it become necessary			
Confirmation that both nanny and parent are aware of the routine immunisation schedule and meningitis vaccines			

Planning Ahead

Action	Date	Completed	Examples of activities used for this action
Ensure an agreed policy is in place to deal with sickness and illness. This should include what actions to take if a child is seriously ill, including transfer to hospital			
Ensure a plan is in place to deal with a case of meningitis. Plans should include: <ul style="list-style-type: none"> • Child(ren's) GP contact numbers and locality of nearest hospital • Contact details for parents and absent parents • Details of meningitis charities for support and information 			

**meningitis is used to describe meningitis and meningococcal septicaemia*